Secondary Programs:

**Grade 7-9**
- **Intro to Academic Writing**
  - Persuasive Writing: Questioning the Singularity
  - Informational Writing: Investigating the Groundbreaking
- **Intro to Research, Rhetoric, Analysis, and Problem Solving**
  - The Art of Argumentation
  - Inventive Problem-Solving
- **Introduction to Public Speaking and Debate**
  - Confidence and Character in Public Speaking
  - Debating Ethics and Duty

**Grade 7-9 / 10-12**
- **Further Writing**
  - Creative Writing: Constructing Worlds
  - Persuasive Writing: Letters to the Editor
- **Further Critical Thinking**
  - War and Peace: Simulating Great Power Politics
  - Cracking the Code: Formal Logic Through Puzzles and Games
- **Further Public Speaking and Debate**
  - Debate Bootcamp:
    - Tackling “Believes” and Actor Motions
    - Tackling Abstract and Policy Motions

For more information, contact us at info@capstoneprep.com or www.capstoneprep.com. Secondary Center: 2/F, One Hysan Avenue, Causeway Bay, Hong Kong. Contact: 2893 6060.
Grade 7-9

Intro to Academic Writing

At this level, the emphasis is on helping students to improve the organization of their writing and the language that they use. To that end, this Christmas, we’re providing a crash course on the two main formal writing genres that secondary students encounter at school: persuasive and expository. In addition to exploring writing skills, students will be challenged with texts that require them to exercise their critical thinking and employ careful analysis to come to their conclusions.

Persuasive Writing: Questioning the Singularity

Course Highlights:
• Coverage of the essential structural elements of persuasive essays needed to succeed in any form of persuasive writing
• Emphasis on developing ideas prior to writing
• Application of the skills above within an essay that questions whether our technological progress is being conducted in a sufficiently intelligent way

Duration: 2.5 hrs x 2 lessons | Class Size: 8
Course Fee: $2,450

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Informational Writing: Investigating the Groundbreaking

Course Highlights:
• Focus on the structural elements needed to succeed in writing informational essays, research papers, or when discussing one’s findings generally
• Practice of appropriate elaboration within a body paragraph to ensure students are expressing themselves with greater depth
• Application of the skills above within an independently researched essay that explores how a technological innovation was groundbreaking for social development

Duration: 2.5 hrs x 2 lessons | Class Size: 8
Course Fee: $2,450

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Persuasive Writing: Questioning the Singularity
Informational Writing: Investigating the Groundbreaking

Duration: 2.5 hrs x 4 lessons | Class Size: 8
Course Fee: $4,900

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Application will be processed on a first-come-first-served basis. Course schedule and fee are subject to change without advance notice.

emaill info@capstoneprep.com www.capstoneprep.com 852 2893 6060
**Christmas Intensive Program 2019**

**Grade 7-9 / 10 - 12**

**Further Writing**

Beyond the introductory level, the course is aimed at students who already organize their writing clearly and are looking to improve their ideas and writing style. This Christmas, we are emphasizing short bursts of intensive and focused practice within two broad genres of writing - creative and persuasive. The course is designed to teach students how to develop their tone and register, while also improving their word choice and syntax. Students will receive specific feedback from both their peers as well as their instructor, thus building that editing muscle that is so important in more advanced writing.

**Creative Writing: Constructing Worlds**

**Course Highlights:**
- Collaborative storytelling that is designed to push students’ creativity and critical thinking
- Exploration of the various elements that creative writers consider when building new worlds from scratch
- Extensive practice that encourages students to develop their ideas and nuance of their writing

**Duration:** 2.5 hrs x 2 lessons | Class Size: 8
**Course Fee:** $2,450

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**Persuasive Writing: Letters to the Editor**

**Course Highlights:**
- Analysis of opinion pages of various news publications with the aim to extract effective strategies
- Application of persuasive writing skills within a real-life, non-academic context: letters to the editor, editorials, and op-eds
- Independent development of an opinion page with all design and editing decisions made by students

**Duration:** 2.5 hrs x 2 lessons | Class Size: 8
**Course Fee:** $2,450

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**Creative Writing: Constructing Worlds**

**Persuasive Writing: Letters to the Editor**

**Duration:** 2.5 hrs x 4 lessons | Class Size: 8
**Course Fee:** $4,900

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✉️ info@capstoneprep.com  🔍 www.capstoneprep.com  ☎️ 852 2893 6060
Grade 7-9

Intro to Research, Rhetoric, Analysis, and Problem Solving

At this level, the emphasis is on improving students’ knowledge of the world while building persuasive and presentation abilities within an interactive classroom environment. This is done through exercises that require students to process, question, and analyze complex information before synthesizing and presenting their thoughts. This Christmas, we are working on establishing the necessary skills to tackle more complex issues found in the on-going course, with topics ranging from a discussion of Marvel’s Thanos, to exploring the refugee crisis in Europe, to building a clock tower.

The Art of Argumentation
Course Highlights:
- Practice of fundamental argumentation structures necessary to presenting any opinion in a compelling way
- Practice of rebuttal strategies to teach students confident retaliation and building stronger arguments
- Easing into the skills with a discussion of Thanos’s philosophy, followed by a more serious study of the refugee crisis in Europe

Duration: 2.5 hrs x 2 lessons | Class Size: 8
Course Fee: $2,450

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Inventive Problem-Solving
Course Highlights:
- Approaching complex problems by breaking down the issue into more manageable steps
- Consistent practice of problem solving skills with students tackling at least two challenges every class, ranging from the fun to the serious
- Hands-on practice through a small construction project at the beginning of the course with application of those skills carried through the rest of the program

Duration: 2.5 hrs x 2 lessons | Class Size: 8
Course Fee: $2,450

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The Art of Argumentation
Inventive Problem-Solving

Duration: 2.5 hrs x 4 lessons | Class Size: 8
Course Fee: $4,900

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Christmas Intensive Program 2019

Grade 7-9 / 10-12

Further Critical Thinking

Beyond the introductory level, the course focuses on improving students’ analytical and presentation abilities in an interactive classroom environment, incorporating critical reading and media analysis, argument-formation, public speaking, and problem-solving. This Christmas, we are focusing on engaging the students with more hands-on and practical activities in order to bolster engagement and encourage critical thinking in a variety of contexts.

War and Peace: Simulating Great Power Politics

Course Highlights:
• Experiencing some of the major concerns of the most powerful players on the world stage through role-play
• Negotiation sessions and presentations with the aim to be the most powerful country by the end of the course
• Exposure to some of the main international relations theories that explain great power politics

Duration: 2.5 hrs x 2 lessons | Class Size: 8
Course Fee: $2,450

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Cracking the Code: Formal Logic Through Puzzles and Games

Course Highlights:
• Introduction to formal logic through fun puzzles and games
• Application of formal logic within arguments in order to make more persuasive cases
• Discussion and identification of some common logical fallacies

Duration: 2.5 hrs x 2 lessons | Class Size: 8
Course Fee: $2,450

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War and Peace: Simulating Great Power Politics
Cracking the Code: Formal Logic Through Puzzles and Games

Duration: 2.5 hrs x 4 lessons | Class Size: 8
Course Fee: $4,900

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info@capstoneprep.com  www.capstoneprep.com  852 2893 6060
Introduction to Public Speaking and Debate

At this level, the emphasis is on preparing students for different speaking environments and on helping them develop the basic skills needed to debate. Students will learn basic debate formats as well as practice their delivery through a variety of activities including ones used in theatre training. Instructors will work closely with students on developing an effective and emotive presentation style as well as give students feedback on the content and structure of their speeches. Students interested in joining this intensive program must first complete an interview with our debating instructor.

Confidence and Character in Public Speaking

Course Highlights:
- Theatre activities that help students develop their confidence when speaking
- An examination of how character interpretation and emulation can be used to present more engaging speeches
- Practical application of skills within various speech contexts

Debating Ethics and Duty

Course Highlights:
- Introduction to British Parliamentary (BP) debate format, the most widely-used competition format
- Drilling of important argument-building skills
- Exploration of important ethical theories that are used in debates

Duration: 2 hrs x 4 lessons | Class Size: 8

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Course Fee: $3,920

Application will be processed on a first-come-first-served basis. Course schedule and fee are subject to change without advance notice.
CHRISTMAS INTENSIVE PROGRAM 2019

Grade 7-9 / 10-12

Further Public Speaking and Debate

This program is designed for debaters with experience. During each lesson, instructors will work closely with students on style, presentation clarity, information development, strategy, and rebuttal logic, helping them to maximize their debating abilities and effectiveness. The course will focus on the British Parliamentary (BP) system and examine the general types of motions that debaters will encounter in a competition context. Students interested in joining this intensive program must first complete an interview with our debating instructor.

Debate Bootcamp: Tackling "Believes" and Actor Motions

Course Highlights:
- Strategies for approaching “believes” and actor motions for greater success in a competitive setting
- Discussion of an important current issue every lesson
- Debate practice with personalised feedback every lesson

Debate Bootcamp: Tackling Abstract and Policy Motions

Course Highlights:
- Strategies for approaching abstract and policy motions for greater success in a competitive setting
- Discussion of an important current issue every lesson
- Debate practice with personalised feedback every lesson

Duration: 2 hrs x 4 lessons | Class Size: 8 | Course Fee: $3,920

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Special Offers for 2019 Christmas Intensive Program

All discounts are only applicable to students who enroll in our 2019 Christmas Intensive Program.
- Early Bird discount: Students who enroll and pay on or before Dec 7, 2019 will receive $300 discount.
- Capstone student discount: Current Capstone students who enroll our 2019 Christmas Intensive Program will receive $300 discount.
- Refer a Friend and Get a $200 Discount! From November 1, 2019 to January 4, 2020, when you refer friends to our 2019 Christmas Intensive Program, both the referer* and the referee** will be eligible for discounts.
  *Referee is a student currently enrolled in any Capstone course. **Referee must not currently enroll in any Capstone course.
To learn more about this discount, please send us an email at info@capstoneprep.com to receive details.
- Completion of Intensive Program Special Offer: After completion of any intensive course, Capstone will waive the registration fee when the student is immediately enrolled in the Academic Enrichment (on-going) program.

Enrollment Terms and Conditions for 2019 Christmas Intensive Courses

1. Registration must be made on the Registration Form provided and returned to us no less than 7 days before the course commencement date with full fee. Payment can be made by cash, EPS, or crossed cheque payable to CAPSTONE PREP EDUCATION CENTER. Cheque payment is accepted subject to clearance. Post-dated cheques will not be accepted.
2. Upon full payment, applications are processed on a first-come-first-served basis. Acceptance is subject to the discretion of Capstone.
3. Please confirm your schedules before enrolling as fees, once paid, are non-refundable and non-transferable. For all classes, if student is absent for a class due to sickness or other personal reasons, no refunds and no make up class will be provided.
4. A formal assessment is conducted for all new students and former Capstone students (who have not attended any course for the past six months) to ensure he/she will be placed in the class best suited to their learning style and maturity level.
5. A minimum of 4 students are required for a course to run as scheduled. Capstone reserves the right to cancel a course if enrollment is insufficient. In such case, students will be transferred to another scheduled course.
6. Capstone reserves the right to substitute instructors and to make changes to the content and class schedule if necessary without prior notice.
7. Capstone reserves the right to change the terms & conditions without prior notice. In case of any dispute arising from the program, the decision of Capstone shall be final.
8. Inclement Weather
   a. All classes will be held as scheduled during Signal No. 1 or 3 or Amber Alerts or Yellow/Red Warning unless otherwise announced by Capstone.
   b. Before classes commence, if the Observatory announces that the warning for “Black Rainstorm” is in force or Typhoon Signal No. 8 or higher will be hoisted within 2 hours, no classes will be held. If these weather signals are lowered during the day, all classes will resume three hours after the official announcement by the HK Observatory. We regret that we cannot arrange replacement classes or refunds for these enforced closures.
   c. When Typhoon Signal No. 8 or above is in force during classes, all classes will be dismissed immediately, no replacement classes or refund will be arranged. When Black Rainstorm warning is in force during classes, all classes will be held as scheduled.
9. Any information we collect from you will be used for student records and other relevant or related purposes by Capstone and its staff for administration, programming and emergencies only. All information will be kept confidential.
10. Capstone may, from time to time, use student photos, videos, or works (including activities inside and outside of the classroom) for Capstone course and marketing promotions such as its brochure, website or publications.

Assessment fee

1. An assessment fee of $300 must be collected at the time of the assessment placement test; otherwise, assessment will not be arranged and processed. Fee can be made by CASH or EPS or crossed CHEQUE payable to “CAPSTONE PREP EDUCATION CENTER”.
2. The fee paid for the assessment is non-refundable and non-transferable.
3. Capstone will provide an assessment report of each student by email within 10 days. A hard copy will be available upon request and is to be collected at our center.
4. Limited time offer: From Nov to Dec 2019, students who complete assessment and enroll in Christmas Intensive Program will receive the paid assessment fee as credit for tuition deduction upon enrollment.

Refund Policies and Procedures

A. Refund Policies:
   1. In case of school closure prior to the commencement of a course, our school will refund (in full) the course fee collected stated on the tuition invoice.
   2. If a course cannot be operated according to the arrangement(s) specified in the fee receipts and students decline the revised arrangements offered by our school, our school will refund in full or on a pro-rata basis of the course fee collected. The request for refund must be through email to info@capstoneprep.com and will be processed within a month after the request date.
   3. In case of cessation of a course after its commencement, our school will refund the course fee collected on a pro-rata basis as soon as possible and in any event no later than one month after the cessation of the course.

B. Refund Procedures:
   1. Our School will confirm the refund arrangement either over the telephone or in writing.
   2. Our School will refund in accordance with the above policies.
   3. When processing the refund, Capstone will not take away the original fee receipts. Acknowledgement on the receipt of the refund must be confirmed by the signature of the parent or legal guardian.
   4. Our School will pay the refund by cheque.