Primary Programs:

Grade 1-2
- **Aspiring Writers:** Winter Tales
- **Research & Present:** Design Your Own School

Grade 3-4
- **Aspiring Writers:** Lost in the Amazon
- **Research, Analysis, and Problem Solving:** Moving Away from Waste

Grade 5-6
- **Aspiring Writers:** A Journey Around the World
- **Research, Analysis, and Problem Solving:** Internet - The Good, the Bad, and the Ugly

For enrollment or more information, contact us now.
Aspiring Writers: Winter Tales

The Aspiring Writers Intensive Course is designed to develop reading and writing skills in one of the three main writing genres: narrative, informational and persuasive. Throughout the course, students will practice the important steps of the writing process - brainstorming, outlining logically, writing effectively, and revising thoughtfully.

This Christmas, students will read various folktales related to the celebration of the winter season. Not only will students compare and contrast the narrative structure, but they will also analyze the symbolism behind these folk tales. At the end of the course, students will demonstrate their understanding by writing a creative sequel to a folk tale of their choice.

Course Highlights:
• Develop and expand their vocabulary range through reading of various stories
• Compare and contrast narrative structure of different stories
• Recognize and analyze symbolism in stories

Duration: 1.5 hrs x 4 lessons | Class size: 6

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<tr>
<th>Class Code</th>
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<tr>
<td>AWAXP1901</td>
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Course Fee: $3,000

Application will be processed on a first-come-first-served basis. Course schedule and fee are subject to change without advance notice.
Grade 1-2

Research & Present: Design Your Own School

Through the structure of a poster presentation, Research and Present is designed to develop the foundational reading, writing and speaking skills. Students are guided in their research about a topic and then will practice sharing and presenting their ideas within an encouraging environment.

This Christmas, following a research model, students will explore, plan and present their designs of “dream spaces” they would want to include in their “dream school”. Through videos and reading texts, they will collect information to help them create unique spaces they feel would benefit students. At the end of the course, students will showcase their designs to the class.

Course Highlights:
• Follow a research model to complete a design project
• Design a dream space using gathered research
• Present and communicate ideas clearly and confidently

Duration: 1.5 hrs x 4 lessons | Class size: 6 | Course Fee: $3,000

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Grade 3-4

Aspiring Writers: Lost in the Amazon

The Aspiring Writers Intensive Course is designed to develop reading and writing skills in one of the three main writing genres: narrative, informational and persuasive. Throughout the course, students will practice the important steps of the writing process - brainstorming, outlining logically, writing effectively, and revising thoughtfully.

This Christmas, students will be transported to the Amazon rainforest. Throughout the course, students will practice and apply organizational tools and informational writing skills such as paraphrasing and summarizing. At the end of the course, students will demonstrate their understanding by writing a cohesive report of their “expedition” in the Amazon.

Course Highlights:
- Develop a list of power words that can be used to bring any essay to life
- Plan and organize relevant content using graphic organizers
- Receive extensive feedback on ideas and conventions in daily assignments

Duration: 1.5 hrs x 4 lessons | Class size: 6 | Course Fee: $3,000

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Research, Analysis, and Problem Solving: Moving Away from Waste

The RAPS Intensive Course is designed to develop students’ critical thinking, research, analyzing and problem-solving skills. Throughout the course, students are exposed to real-world issues and will learn and practice the skills to evaluate, process and articulate complex ideas.

This Christmas, students will attempt to tackle the issue of waste management by looking at the problem from three perspectives: the global, state and local levels, and through the different stages of the problem-solving process. At the end of the course, students will demonstrate their understanding by presenting their analysis of the problem and also offer feasible solutions.

Course Highlights:
- Examine real-world issues in depth and develop strong opinions about these issues
- Break down complex ideas into more accessible pieces
- Improve their critical reading skills to analyze case studies

Duration: 1.5 hrs x 4 lessons | Class size: 6

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Application will be processed on a first-come-first-served basis. Course schedule and fee are subject to change without advance notice.
CHRISTMAS INTENSIVE PROGRAM 2019

Grade 5-6

Aspiring Writers: A Journey Around the World

The Aspiring Writers Intensive Course is designed to develop reading and writing skills in one of the three main writing genres: narrative, informational and persuasive. Throughout the course, students will practice the important steps of the writing process - brainstorming, outlining logically, writing effectively, and revising thoughtfully.

This Christmas, students will journey to different countries learning interesting facts, geographical locations as well as historical information. Furthermore, students will also learn about and discuss various situations different countries may face. At the end of the course, students will demonstrate their understanding by planning and writing an informational brochure about a country of their choice.

Course Highlights:
• Develop and improve their reading comprehension and research skills
• Apply various skills required in essay writing as paraphrasing and summarising
• Experience reading, research, and writing in an encouraging, fun environment

Duration: 1.5 hrs x 4 lessons | Class size: 7

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Course Fee: $3,000

Application will be processed on a first-come-first-served basis. Course schedule and fee are subject to change without advance notice.
CHRISTMAS
INTENSIVE PROGRAM 2019

Grade 5-6

Research, Analysis, and Problem Solving: Internet - The Good, the Bad, and the Ugly

The RAPS Intensive Course is designed to develop students' critical thinking, research, analyzing and problem-solving skills. Throughout the course, students are exposed to real-world issues and will learn and practice the skills to evaluate, process and articulate complex ideas.

This Christmas, students will explore the Internet’s impact on modern society and how online experiences shape people’s offline lives. Students will also examine their own Internet use, looking at two sides: Is the Internet ruining us, or is it helping us to connect better with each other? At the end of the course, students will present what they’ve learned using creative mediums.

Course Highlights:
- Annotate articles for further research
- Identify and argue the pros and cons of an issue using textual evidence
- Analyze a problem and its stakeholders to craft innovative solutions

Duration: 1.5 hrs x 4 lessons | Class size: 7 | Course Fee: $3,000

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Special Offers for 2019 Christmas Intensive Program

All discounts are only applicable to students who enroll in our 2019 Christmas Intensive Program.
- Early Bird discount: Students who enroll and pay on or before Dec 7, 2019 will receive $300 discount.
- Capstone student discount: Current Capstone students who enroll our 2019 Christmas Intensive Program will receive $300 discount.
- Refer a Friend and Get a $200 Discount! From November 1, 2019 to January 4, 2020, when you refer friends to our 2019 Christmas Intensive Program, both the referer and the referee** will be eligible for discounts.
- **Referer is a student currently enrolled in any Capstone course. **Referee must not currently enroll in any Capstone course.

To learn more about this discount, please send us an email at info@capstoneprep.com to receive details.
- Completion of Intensive Program Special Offer: After completion of any intensive course, Capstone will waive the registration fee when the student is immediately enrolled in the Academic Enrichment (on-going) program.

Enrollment Terms and Conditions for 2019 Christmas Intensive Courses

1. Registration must be made on the Registration Form provided and returned to us no less than 7 days before the course commencement date with full fee. Payment can be made by cash, EFT, or crossed cheque payable to CAPSTONE PREP EDUCATION CENTER. Cheque payment is accepted subject to clearance. Post-dated cheques will not be accepted.
2. Upon full payment, applications are processed on a first-come-first-served basis. Acceptance is subject to the discretion of Capstone.
3. Please confirm your schedules before enrolling as fees, once paid, are non-refundable and non-transferable. For all classes, if student is absent for a class due to sickness or other personal reasons, no refunds and no make up class will be provided.
4. A formal assessment is conducted for all new students and former Capstone students (who have not attended any course for the past six months) to ensure he/she will be placed in the class best suited to their learning style and maturity level.
5. A minimum of 4 students are required for a course to run as scheduled. Capstone reserves the right to cancel a course if enrollment is insufficient. In such case, students will be transferred to another scheduled course.
6. Capstone reserves the right to substitute instructors and to make changes to the content and class schedule if necessary without prior notice.
7. Capstone reserves the right to change the terms & conditions without prior notice. In case of any dispute arising from the program, the decision of Capstone shall be final.
8. Inclement Weather
   a. All classes will be held as scheduled during Signal No. 1 or 2 or Amber Alerts or Yellow/Red Warning unless otherwise announced by Capstone.
   b. Before classes commence, if the Observatory announces that the warning for “Black Rainstorm” is in force or Typhoon Signal No. 8 or higher will be hoisted within 2 hours, no classes will be held. If these weather signals are lowered during the day, all classes will resume three hours after the official announcement by the HK Observatory. We regret that we cannot arrange replacement classes nor refunds for these enforced closures.
   c. When Typhoon Signal No. 8 or above is in force during classes, all classes will be dismissed immediately, no replacement classes nor refund will be arranged. When Black Rainstorm warning is in force during classes, all classes will be held as scheduled.
9. Any information we collect from you will be used for student records and other relevant or related purposes by Capstone and its staff for administration, programming and emergencies only. All information will be kept confidential.
10. Capstone may, from time to time, use student photos, videos, or works (including activities inside and outside of the classroom) for Capstone course and marketing promotions such as its brochure, website or publications.

Assessment Fee

1. An assessment fee of $300 must be collected at the time of the assessment placement test; otherwise, assessment will not be arranged and processed. Fee can be made by CASH or EFT or crossed CHEQUE payable to “CAPSTONE PREP EDUCATION CENTER”.
2. The fee paid for the assessment is non-refundable and non-transferable.
3. Capstone will provide an assessment report of each student by email within 10 days. A hard copy will be available upon request and is to be collected at our center.
4. Limited time offer: From Nov to Dec 2019, students who complete assessment and enrolls in Christmas Intensive Program will receive the paid assessment fee as credit for tuition deduction upon enrollment.

Refund Policies and Procedures

A. Refund Policies:
1. In case of school closure prior to the commencement of a course, our school will refund (in full) the course fee collected stated on the tuition invoice.
2. If a course cannot be operated according to the arrangement specified in the fee receipt and students decline the revised arrangements offered by our school, our school will refund in full or on a pro-rata basis of the course fee collected. The request for refund must be through email to info@capstoneprep.com and will be processed within a month after the request date.
3. In case of cessation of a course after its commencement, our school will refund the course fee collected on a pro-rata basis as soon as possible and in any event no later than one month after the cessation of the course.

B. Refund Procedures:
1. Our School will confirm the refund arrangement either over the telephone or in writing.
2. Our School will refund in accordance with the above policies.
3. When processing the refund, Capstone will not take away the original fee receipts. Acknowledgement on the receipt of the refund must be confirmed by the signature of the parent or legal guardian.
4. Our School will pay the refund by cheque.

info@capstoneprep.com  www.capstoneprep.com  852 2893 6067 / 852 2893 6162